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Name

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Date



**TRAILERS • TRUCK EQUIPMENT**

## **EMPLOYMENT APPLICATION**

Towmaster, Inc.  
61381 US HWY 12  
Litchfield, MN 55355  
[www.towmaster.com](http://www.towmaster.com)  
320-693-7900



### APPLICATION FOR EMPLOYMENT

Towmaster subscribes to a policy of equal employment opportunities and will maintain and conduct all practices relating to recruitment, hiring, upgrading, discipline and other forms and conditions of employment in a manner which does not discriminate on the basis of age, race, color, religious creed, gender, national origin, handicap or disability, marital status, veteran status, genetic characteristic, status in regard to public assistance, sexual orientation, membership or activity in a local commission, or any other status protected under federal, state, or local laws, except where bona fide occupational qualification applies. None of the questions in this application are intended to elicit information regarding any protected characteristics, nor imply any limitation, preference, or discrimination based on protected characteristics.

If you are hired by Towmaster, you will be employed on an at-will basis. As an at-will employee, you may terminate your employment at any time and for any reason. Similarly, if you are hired, Towmaster will have a right to terminate your employment at any time and for any reason.

Position Applied For:		Shift Preference (circle one): <b>1<sup>st</sup></b> <b>2<sup>nd</sup></b>		Seeking (circle one) long term    temporary	
Name: _____ / _____					
First		Middle		Last	
Address: _____					
Street					
City		State		Zip	
Phone:			Alternate Phone		
How did you hear about us? (circle all that apply)    Advertisement/Walk In/ Referral/Other					
Name of Referral: _____					
If hired, can you furnish proof that you are 18 years or older? Yes _____ No _____ If no, explain: _____			Eligible to work in the United States: Yes _____ No _____ If no, explain: _____		
Have you applied for or worked at Towmaster before? No _____ Yes _____ If yes, when _____			Reason for leaving Towmaster if applicable? _____		
Date you can start:			Desired Wage or Salary: \$ _____		
<b>Education</b>	<b>Name and Location of School</b>		<b>Years completed</b>	<b>Did you graduate?</b>	<b>Major</b>
<b>High School/GED</b>					
<b>College</b>					
<b>Trade</b>					
Have you served or do you currently serve in the military? _____ Branch _____ Rank _____					
Military duties, if any, that may be related to the position applied for: _____					
Special Skills: _____ _____ _____					
Have you ever been discharged by an employer? Yes _____ No _____ If yes, please explain: _____					



**EMPLOYMENT** List your last 3 employers.

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment Dates From To	Pay or salary Start Final
		Your last job title	
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment Dates From To	Pay or salary Start Final
		Your last job title	
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment Dates From To	Pay or salary Start Final
		Your last job title	
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact the employers listed? Yes _____ No _____ If no, please explain: _____ _____			

**REFERENCES** Give the names of three persons not related to you, whom you have known at least 3 years.

Individual's Name	Phone	Type of Work	Years Acquainted



All applicants are required to submit to post-offer drug screenings. Applicants for employment in certain positions are required to submit to post-offer medical examinations to determine if they are able to perform the essential functions of the position.

Are you prepared to do so? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please explain: \_\_\_\_\_

Can you work overtime, including weekends? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please explain:

Towmaster has policies on sexual harassment and equal employment opportunity, policies which require employees to perform all assigned work and mandatory overtime, policies requiring wage or salary deduction authorizations by employees for employer property, debt or monies not returned or repaid, an at-will employment policy, solicitation and distribution policies and policies requiring employees to observe all standards of conduct, policies and work rules of Towmaster.

Do you agree, if hired, to comply with these and all other current or subsequently adopted by Towmaster? Yes \_\_\_\_\_ No \_\_\_\_\_

**ACKNOWLEDGMENT: PLEASE READ AND SIGN (if you agree)**

By my signature below, I promise that the information provided in this employment application (and in any related documentation or interview) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current or prior employer named in this form (or related documentation or interview) to provide Towmaster with any information and opinion requested by Towmaster in connection with my application, and I release such persons, employers and schools from any liability in making such statements.

Towmaster employees agree to exercise their inventive faculties for the sole benefit of the Company. Employees agree to make prompt written disclosure to the Company and to hold in trust for the sole right, benefit and use of the Company any inventions, regardless of patentability, and works of authorship, regardless of copyright ability, that are conceived or are caused to be conceived, developed, or reduced to practice, during employment with Towmaster. This would be patents or copyrights relating to the Company's business.

I understand that this application does not create a contract of employment. I understand that, if hired I am obliged to comply with any and all current and subsequently adopted Towmaster policies, and that Towmaster does not offer contracts, promises or representations related to employment. I understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of wages or salary, be terminated at any time and for any reason.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Space for additional comments or other experience you feel qualifies you for this position:

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